



**Updated March 2022**

**Open Position:** Substitute Teacher

**Position Type:** Full Time, with the following hours, Monday - Friday, 8 am to 5 pm

**Start Date:** March 15, 2022

**Equal Employment Opportunity:**

Nativity Jesuit Academy is an equal opportunity employer.

**About Nativity Jesuit Academy:**

Nativity Jesuit Academy is a K4-8 coed Catholic, Jesuit, urban school serving young men and women in Milwaukee, WI. We prepare our students, in partnership with their families, for Christian leadership and service in high school, college, and life.

Through a holistic education program, Nativity Jesuit strives to form leaders who are religious, loving, seeking intellectual excellence, committed to justice and open to growth. Like Christ, who came “not to be served, but to serve” (Mark 10:45), Nativity Jesuit transforms students to become men and women for and with others.

**Position Summary:**

- Be on call when a teacher is absent.
- Follow the lesson plans provided by the teacher.
- Adhere to the school's mission and policies.

**Qualifications:**

- Wisconsin Teaching License preferred, but not required.
- Experience in the classroom a plus.
- Safe Environment requirements.

**How to Apply:**

Send resume, cover letter, and three references to:

Jon Nowak, Principal

[nowakj@nativityjesuit.org](mailto:nowakj@nativityjesuit.org)